



Birth Trauma®
Resolution

Birth Trauma Resolution Certified Practitioner Training Programme Booking Terms and Conditions

Booking a Course

Acceptance on a course is only after an interview with Jenny Mullan the course principal and facilitator.

We require copies of your certificates of qualification and entry on any professional accreditation register prior to confirmation of place. We may also ask for references to be sent.

To secure a place on the programme complete the application form and pay the £250 + VAT non-refundable deposit. The deposit can be paid via PayPal or via bank transfer to:

Bank: Santander

Account No: 44254466

Sort Code: 09-01-28

Account name: Mind Body Health Ltd, Ms Jenny Mullan.

When the deposit is received your place is secured on the course. We will send you a confirmation email within 5 days of receipt of the deposit. This will give you all the information you need prior to your training and will also confirm the date your balance is due for payment.

Payment of Remaining Balance

It is your responsibility to ensure the balance is paid on time, which is to be paid through Stripe via Direct Debit. The programme requires full payment at least 2 weeks prior to training.

If we do not receive full payment on time, we reserve the right to re-advertise your place to another student and your deposit will be non-refundable.

Trust Funding

We do accept funding from Trusts, but this needs to be made clear at point of application. We will require confirmation in writing that the Trust will be covering the costs of the training and that the



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balance will be paid prior to the start of the training. We reserve the right to ask for a deposit to be paid by an individual to secure a place and then refund once the trust funding has been received.

Changes to Funding

We do accept that changes of circumstances mean that you can sometimes obtain Funding after application and payment of the course. As an individual you can seek the reimbursement of any funds from your Trust yourself, however, should you wish for us to process a refund in full and invoice the Trust directly then a £50 + VAT admin fee will be applied. Please note, if we are continually required to chase payments, additional admin fees may apply.

Privacy Policy

We will store your personal information (Name, address, phone number, email address, etc...) in accordance with the Data Protection Act and we will never share your information with other parties unless you have agreed to this. For your security we do not store any financial details following payment.

Cancellation Policy

Deposits are non-refundable, so if you wish to cancel your place on the course please confirm this in writing to info@birthtraumaresolution.com. If there are mitigating circumstances, we may allow transfer onto another course at a later date, but this will be discussed and agreed on a case-by-case basis.

Late Cancellation Policy

If you cancel more than 30 days prior to the start of the training programme you will be offered a full refund, minus the non-refundable deposit of £250 + VAT. If you cancel 3 weeks prior to the start of the training programme you will be offered a 50% refund, minus the non-refundable deposit of £250 + VAT. If you cancel less than 2 weeks prior to the start of the training programme we cannot offer any refund. If you have not paid any of the course fees when you cancel and there is less than 4 weeks to go until the beginning of the course, you will be billed for the remaining amount in accordance with the cancellation policy, as outlined above. If unresolved, we reserve the right to hand collection of the remaining balance over to a third-party.



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Deferment Policy

We accept that circumstances may arise that mean you need to transfer to another scheduled course after your non-refundable deposit has been paid. Please notify us at least 30 days before the course start date so we can offer your place to another student, or you will forfeit your deposit. You will only be allowed to transfer once.

Withdrawing from the Course once Started

If you wish to withdraw from a course for any reason once it has begun, you will NOT be entitled to a refund. You may be able to attend the next scheduled programme if places are available, but this will be subject to an additional transfer cost of £300 + VAT.

Amendments to Course Details by Birth Trauma Resolution

We will always endeavour to offer the programme as scheduled but as our courses are planned months in advance, sometimes changes are necessary. In the unlikely event that we need to defer the training due to exceptional circumstances, we will offer you a secured place on the next scheduled training date(s) or one that is suitable for you, fees are non-refundable. Birth Trauma Resolution reserves the right to amend the details of the course, within reason, including training times and dates.

What is Included in the Course Fee?

Fees cover all the necessary materials to ensure a thorough training experience for each student. Stated fees cover: Course introductory emails, online video content, live Zoom sessions, tuition fees, assessment, marking, certificates, and 6 months group supervision via Zoom. Please be aware that if you fail assessments, additional costs for re-assessments will be charged at £100 + VAT each. There are 3 books as recommended reading for the course, however they are not provided as part of the course fee.

Handing in Case Studies and Practical Assessment

During the training course, you will be notified the dates for the practical assessment week. The Friday before assessment week you will be partnered up with another student and given 7 days to



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record your session and submit it to us for marking via WeTransfer. From the day you finish the course, you will be given 3 months to submit your 3000-word case study. Case studies are marked in the order that they arrive with the examiner, please allow up to 6 weeks for it to be marked and returned to you. The course submissions are marked by an external examiner and moderated by Jenny Mullan, the course tutor.

Late Submissions

We are aware that sometimes extenuating circumstances may prevent you from submitting your coursework on time. If you realise that you will not be able to make the submission date, please contact the course tutor as soon as possible so that alternative dates can be arranged. If you miss the submission date and we do not hear from you, this may result in you failing to complete the course and the forfeiture of your course fee.

Certificates

Certifications are awarded at the end of each programme upon successful completion of a case study, and demonstration of the required level of competence in the techniques and approach taught, as well as safety to practice.

Replacement Certificates

Replacement certificates can be requested via email, however an administration fee of £20 + VAT will apply to cover costs.

Insurance

It is the responsibility of each student to make sure they are covered with the relevant insurance whilst working with case studies and after qualification. Details of suitable insurance companies can be given if required.



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Course Dates + Times

Two weeks prior to the start of the training course, students will be provided with a course calendar which outlines all the dates and times for pre-recorded teaching modules, as well as live Zoom sessions. All live sessions will be recorded and made available to students within 24 hours in case you cannot attend the session live.

Copyrighted Material

Unless stated otherwise, all material shared on the course has been created by Jenny Mullan specifically for the Birth Trauma Resolution Certified Practitioner Training Programme. This material remains the copyright of Jenny Mullan and cannot be used or reproduced in any way without the express written permission of Jenny Mullan.

Safety to Practice

All students on the course have a responsibility for their own mental health and emotional wellbeing. If during the course there are any concerns that could impact your safety to practice you will be advised to seek further help and support from a Human Givens Therapist. You may be asked to postpone your studying until a time in the future when it is agreed with the course principal that it is appropriate for you to recommence your study. If we feel at any point that you are unfit to practice as a BTR practitioner, we reserve the right to remove you from the training programme. The possibility of a partial refund will be discussed on a case-by-case basis.

Code of Conduct

To ensure that you and your fellow students have the best learning experience, we will not tolerate any abuse or aggressive behaviour/communication towards students or the course tutor. This also includes any publicization of any personal grievances on social media or other platforms. The course tutor reserves the right to ask you to leave the course if we believe any student has acted in an unacceptable manner towards another student or a member of staff. Please note that if you are removed from the course for this reason, you will not be entitled to any refund.



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Refund Policy in the Eventuality of Student Removal

If we are given any reason to believe that you are not suitable to become a BTR practitioner, we reserve the right to terminate your access to the course in its entirety. Depending on the reason that you are being asked to leave the training course, you may or may not be entitled to a partial refund. This will be discussed on a case-by-case basis.

Payment via. Instalments

Should you choose to pay for the course via one of the monthly payment options, and at any point during the duration of the course your payments fall into arrears, we reserve the right to temporarily remove your access to the course. Until this payment is settled, or an agreement is made, we reserve the right to extend suspension of access indefinitely. Once the course has started you are contractually obligated to complete payment of the full balance. If at any point we stop receiving payments and are unable to contact you regarding an arrangement to resolve the issue, we reserve the right to pass on your remaining balance to a third-party.